

Certificate IV in Project Management (BSB41507)

Fast facts

Program audience:

- ◆ Practising project team members
- ◆ Recently appointed Project Managers
- ◆ Aspiring Project Managers
- ◆ Business and technical professionals who work in a project environment and require a more in-depth knowledge of project management

Qualification granted:

Certificate IV in Project Management - BSB41507

College locations offered:

- ◆ Melbourne
- ◆ Sydney
- ◆ Brisbane
- ◆ Canberra
- ◆ Nationally on request

AQF level

4

Duration:

- ◆ 4 days training
- ◆ Plus study and assessment

Delivery / study modes:

- ◆ Classroom (face-to-face)
- ◆ Online
- ◆ Distance

Recommended entrance requirements:

The minimum requirement for attendance for this program is that each participant is currently working on a project within the workplace.

The Australian College of Project Management

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Head office

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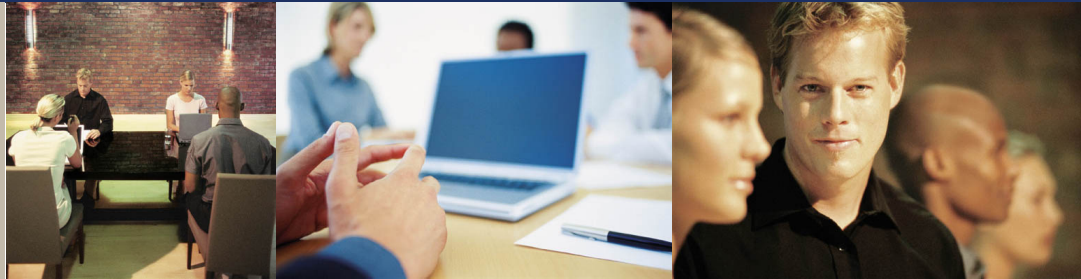
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Overview

Australian College of Project Management's **Certificate IV in Project Management** is designed to equip participants with best practice project management skills and knowledge to ensure that projects deliver the outcomes your business requires. The course comprises of training and assessment. The objective of the course is to:

- ◆ Provide participants with a working knowledge of the project management principles and processes.
- ◆ Equip participants with an understanding of project management methodologies, with the application of tools, techniques and methods.

Modules and subjects

The training component covers the following functions within the BSB07 Business Services Training Package:

- ◆ **BSBPMG401A** - Apply Project Scope Management techniques
- ◆ **BSBPMG402A** - Apply Time Management Techniques
- ◆ **BSBPMG403A** - Apply Cost Management Techniques
- ◆ **BSBPMG404A**- Apply Quality Management Techniques
- ◆ **BSBPMG405A** - Apply Human Resources Management Approaches
- ◆ **BSBPMG406A** - Apply Communications Management Techniques
- ◆ **BSBPMG407A** - Apply Risk Management Techniques
- ◆ **BSBPMG408A** - Apply Contract and Procurement Procedures

Qualification requirements

To successfully attain the Certificate IV in Project Management participants must:

- ◆ Attend a four day Certificate IV workshop. This workshop finalises the formal learning and supports participants in the development of a workplace portfolio for the assessment.
- ◆ Complete a portfolio of work based evidence against assessment elements in the Assessment Record Book (with mentoring support available from the ACPM team of facilitators).
- ◆ Attend an assessment interview to present project evidence and discuss the application of project management competencies within the workplace, and,
- ◆ Complete the assessment within six months of the training program.

Australian College of Project Management is the education division of Planpower – a project management company.

Together we form the project management services and education arm of UXC - a \$300m Australian owned ASX top 300 company. UXC is one of the fastest growing most profitable companies in the IT sector.

For further information about Planpower, please visit our corporate site:

www.planpower.com.au



Recognition of Prior Learning (RPL)

Applicants who have gained appropriate levels of competence through previous studies, work and life experiences may be eligible to have their competence recognised towards the qualification. Please contact Planpower or ACPM for more information on the RPL process.

Articulation

The course articulates to the Diploma of Project Management.

Recommended entrance requirements

The minimum requirement for attendance for this program is that each participant is currently working on a project within the workplace.

Government Funding

The Commonwealth has introduced funding for eligible individuals to undertake this qualification. If eligible, your employer may be reimbursed for completion of this qualification. Conditions vary for each state.

Professional outcomes and opportunities

Career opportunities include – project management, coordination, analyst and team member roles.

Graduates of this program will be able to:

- ◆ manage small to medium sized projects
- ◆ effectively contribute to the management of a project
- ◆ have responsibility for a particular aspect across the entire project lifecycle, such as a team leader or technical expert
- ◆ Aspire to more complex project management roles
- ◆ begin a career in project management.

To check eligibility to receive government funding for this qualification or enrol in an upcoming program, please contact our customer service team on 1300 138 225.