

# Step series - grow at your pace

## Fast facts

### Audience

The step series has been designed for someone who wants to attain a Diploma qualification in Project Management but who cannot afford whole days away from the workplace.

Participants can attend modules and pay for each at their own pace. There are 9 face-to-face modules. Assessment (for an additional fee) is available to participants who complete all modules within a 12 month period.

Participants may include:

- ◆ Project Managers
- ◆ People with an understanding of Project Management
- ◆ People who are currently working inside a project team

### Locations

Melbourne, Sydney, Brisbane, Canberra

### Times

Weekdays and some weekends  
See the schedule for dates.

### Duration

3 hrs per module

### Cost

\$450 per person / per module  
(GST exempt)  
Includes take-away handouts and tools used during training + morning or afternoon tea.

### Delivery mode

Group facilitation; case studies; exercises and discussion.

### The Australian College of Project Management

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## Overview

The step series was designed to help busy professionals 'step through' modules towards attaining a Diploma of Project Management.

The content of the modules is the same as would be offered in the 5 day Diploma program.

Step modules include:

- |                                                        |             |
|--------------------------------------------------------|-------------|
| ◆ Getting scope right the first time                   | BSBPMG502A  |
| ◆ Time, planning & scheduling for successful projects  | BSBPMG503A  |
| ◆ Taking charge of project costs                       | BSBPMG504A  |
| ◆ Just what is quality on projects                     | BSBPMG505A  |
| ◆ Taking charge of project risks                       | BSBPMG508A  |
| ◆ Ensuring a performing team on your project           | BSBPMG506A  |
| ◆ Communication for effective project outcomes         | BSBPMG507A  |
| ◆ Efficient handling of external project parties       | BSBPMG509A  |
| ◆ Successfully closing a project including integration | BSBPMG501A. |

For detail on Diploma assessment follow the link to our Diploma page at:

[http://www.projectmanagement.edu.au/Courses\\_Diploma.htm](http://www.projectmanagement.edu.au/Courses_Diploma.htm)

For module course dates in each city, please see our public course schedule.

All our Project Management programs are delivered by project managers who have extensive industry experience—cultivated over many years and refreshed with recent live project work. Most have worked in multiple countries; across numerous sectors (banking & finance; utilities; mining; government etc.) and on a range of project types.

All trainers are skilled facilitators and qualified in adult education.

**To register your interest call 1300 138 225 or email [acpm@planpower.com.au](mailto:acpm@planpower.com.au)**